

TIGERS



Queets-Clearwater School District 20

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2020-21

Distance/Hybrid Learning Plan

Students K-8 will start the school year with a distance learning model and then go to a hybrid model as soon as safely possible. Hybrid means having the staffing capacity and facilities to implement all safety measures outlined by Washington State Department of Health. This model will allow all our kids to come to school in designated time slots. We know that remote learning is not the most ideal setting for our kids. We will be re-evaluating this plan in October. Our goal is to have our kids return to school as soon as possible. The plan does include in-person, scheduled individualized conferences at school with grades K-8 and parents. We are extremely excited about the support from the Quinault Indian Nation in assisting us with in-home tutors and other resources. We also have staff who live in the village, ready to meet daily, in-person, with kids and families bridging the gap between home and school with teacher support. Our teaching staff is working collaboratively with the Lake Quinault School District's professional development plan to fulfill our academic requirements through the "Canvas" platform. We believe that by merging our curriculum with Lake Quinault, our kids will transition into high school successfully. The following plan allows for our students to eventually come back to school for face to face instruction as soon as humanly possible.

<p>HEALTH REQUIREMENTS</p>	<p style="text-align: center;">RESOURCES</p> <p>Health Officer: Jefferson County Health Department Dr. Joe Mattern</p> <p>(CDC) US Centers for Disease Control High Risk Employees will receive information and sign form indicating they understand the risks.</p> <p style="text-align: center;">BUS DROP OFF AND PICK UP STUDENT & PARENT GUIDELINES</p> <ul style="list-style-type: none"> ● parent calls school while in parking lot to inform staff of student arrival or waiting to retrieve student (for appts. or illness); Student will be sent out to parent and within office staff view ● parents do not enter building unless they pass the screening protocol <p style="text-align: center;">STUDENT ARRIVAL/DISMISSAL</p> <ul style="list-style-type: none"> ● 6 feet social distancing ● staggered arrival and dismissal times ● students stay in cars or bus until designated arrival time ● arrival: straight to classrooms ● departure: adults remain in cars ● students go to cars ● stagger dismissal of bus students to load bus rear to front <p style="text-align: center;">DAILY SCREENING</p> <p>staff:</p> <ul style="list-style-type: none"> ● temperature check, document, date, and sign <p>students:</p> <ul style="list-style-type: none"> ● screening is conducted on bus pick ups ● maximize physical distancing on the bus <p>others:</p> <ul style="list-style-type: none"> ● screen anyone who will enter the school building at the front door ● symptoms: fever and/or chills; sore throat; runny nose; cough; nausea/vomiting; diarrhea; fatigue; headache; muscle aches; loss of appetite; loss of taste or smell ● health screening upon arrival, review parent attestation. If no attestation, staff to ask required DOH questions prior to building entry. 	<ul style="list-style-type: none"> ● bus schedule ● review the health attestations from parents safely ● written plan to get kids to parent vehicles
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HEALTH REQUIREMENTS (continued)	BUS	
	<p>Procedural:</p> <ul style="list-style-type: none"> ● health screening upon bus entry ● wash hands prior to pick-up and sanitize upon bus entrance ● load bus from the back to front, students in front get off first on route ● assigned seats; siblings may be required to sit together ● students wear face coverings ● If no parent at bus stop, student will be brought back to school and to the office. Office will contact parent to pick up student. <p>Driver:</p> <ul style="list-style-type: none"> ● 6' around driver; first 2 seats not used ● wears face covering when loading and unloading students at a minimum ● screens students prior to boarding ● tracks daily attendance on bus ● implements safety, cleaning, and disinfecting protocols daily: <ul style="list-style-type: none"> ~ventilation, open windows ~empty garbage on bus at end of day ~cleaning of bus PPE after AM and PM routes ~sanitize bus keys ● personal items left on bus will be placed in garbage bag and labeled with student name; items will be provided to classroom teacher <p>Other:</p> <ul style="list-style-type: none"> ● para with special needs students will wear face covering and optional face shield/gloves ● Quinault Recreation Department partnership with transportation and use protocols 	

<p>HEALTH REQUIREMENTS (continued)</p>	<p>CLEANING PROCEDURES cleaning DOH and Infection Control guidance</p> <p>copy machine:</p> <ul style="list-style-type: none"> • after individual use of copy machine, wipe down with disinfectant wipes <p>hands-on materials:</p> <ul style="list-style-type: none"> • clean and sanitize after each use <p>desks and frequently touched area:</p> <ul style="list-style-type: none"> • classroom staff wipe down at the end of each day <p>frequently touched common areas:</p> <ul style="list-style-type: none"> • washed and disinfected at least mid-day and end of day (e.g., doorknobs, doors) <p>bathrooms:</p> <ul style="list-style-type: none"> • clean and sanitize after morning recess, lunch recess, and end of day <p>bus:</p> <ul style="list-style-type: none"> • wipe frequently touched areas end of AM and PM routes <p>carpets:</p> <ul style="list-style-type: none"> • vacuumed daily at end of day <p>iPads/Chromebooks:</p> <ul style="list-style-type: none"> • sanitize after each use • individually assign numbers <p>air filtration:</p> <ul style="list-style-type: none"> • Filter System Checks • Monitor Filters • Change as needed (3 months) • Vacuums with HEPA filters • Increase circulation of outdoor air into classrooms <p>6 FT. APART ALL PEOPLE ENTERING OUR SCHOOL</p> <ul style="list-style-type: none"> • classrooms (chairs) • hallways • cafeteria <p>HALLWAYS</p> <ul style="list-style-type: none"> • Use floor spots to identify 6' apart and signage on walls • Students passing in opposite directions, turn head away from the other person towards wall • Each side of hallway has one-way traffic flow (keep to the right- hand side) <p>MEALS</p> <ul style="list-style-type: none"> • in the cafeteria • assigned seating, 6 ft. apart 	<p>During distance learning, the cook will prepare the meals and staff will deliver them to the village.</p>
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<p>HEALTH REQUIREMENTS (continued)</p>	<p>SUSPECTED CASES/EXPOSURE</p> <ul style="list-style-type: none"> ● reporting of suspected cases ● identification of suspected cases ● 14 day quarantine, if exposed ● student(s) will access remove learning ● contacting Jefferson County Department of Health and Quinault Indian Nation's Health Department when needed <p>STAFF/STUDENTS WITH COVID SYMPTOMS</p> <p>Isolate:</p> <ul style="list-style-type: none"> ● Isolate and then clean and disinfect area ● call 911 & give CPR, if needed ● Do not send potentially ill student to office. Call office and someone will come to the class to check the student (avoid further school contamination) ● isolation room will be health room (triage room) ● staffing caring for COVID symptom individuals will wear advanced PPE in triage room: masks, gloves, face shield and gown <p>Send them home:</p> <ul style="list-style-type: none"> ● prepare an isolation waiting room for individual ● cordon off any areas where person worked or touched surfaces <p>Return:</p> <ul style="list-style-type: none"> ● at least 72 hours have passed since recovery- defined as no fever w/o meds and improved respiratory signs (cough/shortness of breath) AND at least 10 days have passed since first showed up; OR at least 72 hours since recovery AND health care provider has certified the person does not have suspected or confirmed COVID <p>STUDENTS WITH NON-COVID</p> <ul style="list-style-type: none"> ● care will be in the classroom ● Extra ice packs and band aids will be stored in classrooms. ● Other non-COVID symptom care will be in office on rare occasions, if not able to handle in classroom. <p>LONG-TERM TEACHER COVID ILLNESS</p> <ul style="list-style-type: none"> ● substitute search and backup plan ● Teacher will provide lesson plans 	
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<p>HEALTH REQUIREMENTS (continued)</p>	<p>HAND WASHING when feasible or hand sanitizer (60%+ ethanol alcohol)</p> <ul style="list-style-type: none"> ● bus students wash hands prior to pick-up and sanitize upon bus entrance ● in classroom (upon arrival, going/returning to recess, prior to/after eating, before school departure) ● after bathroom use ● assign hand washing locations by student ● marked on classroom floor 6ft apart to line up <p>HAND SANITIZER (60%+ ethanol alcohol)</p> <ul style="list-style-type: none"> ● not a substitute for hand washing ● not effective on dirty hands ● hands should stay wet for 20+ seconds ● fragrance free <p>CLOTH FACE COVERINGS</p> <ul style="list-style-type: none"> ● Worn by students and staff at all times, except when eating or drinking; if staff member is working in isolation, a mask is optional ● Exceptions: Students can wear face shields if needed. ● Put up posters around school of other children wearing face coverings from the village <p>STAFF PPE PPE provided at no cost to employee</p> <ul style="list-style-type: none"> ● 2 or 3 ply face coverings available ● gowns available ● gloves available ● use disposable gloves when using shared items such as tools or supplies 	
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<p>HEALTH REQUIREMENTS (continued)</p>	<p>DRINKING FOUNTAINS/LOCKERS/LIBRARY/COMPUTER LAB</p> <ul style="list-style-type: none"> ● turned off/closed <p>Water Bottle Filling Stations</p> <ul style="list-style-type: none"> ● closed ● students will be provided water bottles as drinking fountains will be closed <p>SUPPLIES</p> <ul style="list-style-type: none"> ● non-communal sharing <p>SAFETY SKILLS TO TEACH</p> <ul style="list-style-type: none"> ● hand washing procedures and frequency ● teach the importance of not touching face and tell them why (Science) ● safe way to take off and put on face coverings ● keep hands/fingers to self ● when crossing paths with someone, turn your head away from the person <p>RECESS</p> <ul style="list-style-type: none"> ● only grade band level recess (use gym in AM and outside) ● social distance coaching ● designated classroom areas ● designated entrance/exit doors ● each class has their own play equipment, no sharing with other classes or other students ● do not send students to office, Office will come to the student. ● disinfect frequently touched areas of playground after AM, Lunch and PM recesses ● alternate weeks or days of AM recess location (gym vs. outside) 	<ul style="list-style-type: none"> ● need to buy play toys per class ● gym floor cleaned after recesses
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<p>EDUCATION REQUIREMENTS</p>	<p>LEARNING/TEACHING TIME</p> <ul style="list-style-type: none"> ● 180 day calendar; 1,027 hours <p>TEACHER PROVIDED INSTRUCTION, ETC.</p> <ul style="list-style-type: none"> ● teachers required to be at school during their contracted day <p><u>Teachers will maintain:</u></p> <ul style="list-style-type: none"> ● Work Log ● Meaningful Work ● Student/Parent Contact Log <p>WEEKLY SCHEDULE</p> <p>Staff:</p> <ul style="list-style-type: none"> ● 8:00 to 3:30 <p>K - 3rd:</p> <p>★ 8:10 to 3:00</p> <ul style="list-style-type: none"> ● 8:10 breakfast ● 8:30 Zoom (overview, attendance) ● 9:00 Social/Emotional Learning ● 9:30 Math ● 10:00 Reading ● 10:30 Culture ● 11:00 Writing/Spelling ● 11:30 - 12:30 lunch/break ● 12:30 Science/Social Studies ● 1:00 - 3:00 PE/Music Art <p>4th - 8th:</p> <p>★ 8:10 to 3:00</p> <ul style="list-style-type: none"> ● 8:10 breakfast ● 8:30 Zoom (overview, attendance) ● 9:00 Social/Emotional Learning ● 9:30 Math ● 10:30 Reading/Writing/Spelling ● 11:30 - 12:30 lunch/break ● 12:30 Culture/Science/Social Studies ● 2:30 - 3:00 PE/Music Art <p>Although it appears that subjects are taught in isolation, our goal is to engage and teach children by rotating or blending subjects and make delivery culturally responsive and engaging.</p>	<ul style="list-style-type: none"> ● PE should use outdoors as much as possible ● PE/Music by grade level or appropriate combinations ● Send letters to parents informing them that PE/MUSIC are high risk act. ● Sunday night email drop to parents ● all teachers use Canvas Platform, Zoom, Youtube ● at least two tutors and/or Paraprofessionals placed in the village for parent and student support daily ● School supplies and materials will be given out on August 26, 2020 <p>SPECIAL SERVICES</p> <ul style="list-style-type: none"> ● focus on individual/small groups ● small groups with distance strategies ● focus on addressing learning needs through individual plans ● Multidisciplinary Team members will make the determination of how to proceed with the I.E.P; fulfilling requirements of a Free Appropriate Public Education (FAPE). ● K-8 learning plans for all students, including English Language Learners (volunteer interpreters)
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<p>EDUCATION REQUIREMENTS</p>	<p>SOCIAL/EMOTIONAL LEARNING (SEL) AND MENTAL & PHYSICAL HEALTH</p> <ul style="list-style-type: none"> ● survey students/families/staff ● determine mental & physical health needs of students ● teachers provide individual SEL plan ● focus on SEL and Tier 1,2,3 ● focus on wellness ● embed Culturally Responsive Education (CRE) practices to support students virtually and face to face ● build anti-racist school culture, which requires educators to shift the way the plan, instruct, and assess student learning ● build a climate that accelerates student progress rather than remediation ● We will better serve students of color, disabilities, English Learners, migratory students, students that are homeless, students in foster care, students experiencing intergenerational poverty, and students who identify as LGBTQ. 	<ul style="list-style-type: none"> ● SEL scope and sequence ● QIN Behavior/Chemical Dependency ● tribal police ● caring and nurture for ALL ● community building ● Student Support Team meetings ● build resilience, connects, flexibility, and trust ● research Kids at Hope
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<p>EDUCATION REQUIREMENTS</p>	<p>DAILY ATTENDANCE</p> <ul style="list-style-type: none"> ● record attendance daily ● distance learning attendance will be taken via phone, email, zoom <p>LEARNING STANDARDS</p> <ul style="list-style-type: none"> ● Identify the standards most essential to student success in each grade level band (K-3 and 4-8). <p>GRADING PRACTICES</p> <ul style="list-style-type: none"> ● standards based ● rubrics <p>LESSON PLANS AND SKYWARD</p> <ul style="list-style-type: none"> ● Teachers will have two-week lesson plans prepared ahead of time in case of quarantine situation occurs for them as individuals. ● planning will focus on the whole child ● Lesson plans will be submitted weekly ● Essential Standards will be identified in each plan <p>TECHNOLOGY</p> <ul style="list-style-type: none"> ● Canvas (learning system) ● Zoom (meeting/connection) ● teacher tech station design ● Zoom set up in each room ● record lesson instruction for absent students or continuous learning students ● staff will use district provided phones (sanitized after and before each use) ● currently the Quinault Indian Nation provides broadband connectivity to the internet ● parents will sign technology agreement 	<ul style="list-style-type: none"> ● Student learning experiences need to be high in both engagement and rigor. <p>Each grade level will submit a list of essential standards to the district by the due dates below:</p> <ul style="list-style-type: none"> ● 1st Quarter Sept, Oct.- Due 9/15/20 ● 2nd Quarter Nov, Dec, Jan Due 10/31/20 ● 3rd Quarter Feb. March Due 1/31/2021 ● 4th Quarter April, May, June Due 3/31/2021 <ul style="list-style-type: none"> ● Project Based lessons, supplies and materials will be given to families ● Skyward weekly update <p>FLEXIBLE SCHEDULE</p> <ul style="list-style-type: none"> ● We do not have a flexible calendar to date with additional days needed for short term closure. <ul style="list-style-type: none"> ● test run school network ● each student will be provided either an iPad or Chromebook ● sign agreements with parents and student regarding the care and use of equipment
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<p>EXPECTATIONS</p>	<p>INCOMPLETE GRADES Students who receives an "incomplete" during the spring of 2020:</p> <ul style="list-style-type: none"> ● provide intervention supports ● additional time ● in home or at school tutors ● before or after school tutors <p>UNIVERSAL SCREENINGS one-on-one conference at school:</p> <ul style="list-style-type: none"> ● screen for reading, writing, mathematics, social/emotional learning, and family needs ● individual K-8 kids physically come to school in the first full week of school for conferences as scheduled to walk through arrival and classroom safety procedures <p>FAMILY AND COMMUNITY ENGAGEMENT</p> <ul style="list-style-type: none"> ● communication with families and community ● Welcome Video for parents and kids This includes staff and School Board members ● Canvas training <p>REOPENING PLANNING</p> <ul style="list-style-type: none"> ● COVID committee meeting with staff, parents, community and board ● surveys ● school board work sessions ● partnership with the Quinault Indian Nation ● partnership with the Lake Quinault School District 	<ul style="list-style-type: none"> ● K-8 CBA screening ● K-WA KIDS ● K-6 DIBELS ● 7-8 READWORKS.org <ul style="list-style-type: none"> ● Welcome video ● build relationships ● create partnerships ● set learning goals together
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<p>EXPECTATIONS</p>	<p>PROFESSIONAL DEVELOPMENT</p> <ul style="list-style-type: none"> ● effective instructional practices/Best Practices ● Canvas (learning system) August 10 and 11 at Lake Quinault School from 12:30 to 3:00 ● Zoom (meetings/connection) ● tribal sovereignty curriculum (Since Time Immemorial August 19th or 27th 10:00 - 12:00) ● PBIS ● CHAMPS ● Safe Schools (online) ● Right Response ● OSPI Supt. Chris Reykdal Sp Ed mt. August 26th 11:00 to 12:00 <p>DELIVERIES</p> <ul style="list-style-type: none"> ● leave boxes in office foyer ● leave exterior office doors propped open, if feasible ● If signature needed (UPS, FedEx), staff wear glove to handle their pen on device or use our own pen. <p>BOUNDARIES</p> <ul style="list-style-type: none"> ● Establish a school culture for all staff to be caring, helpful, and supporting each other to follow our plan. <p><u>Examples:</u> Let people know in a positive manner the health advisement, such as</p> <ul style="list-style-type: none"> ● "Please remember to stand 6 feet away from me." ● "Thank you for reminding me to wear my mask." ● "I'd appreciate it if you did not hug me." 	<ul style="list-style-type: none"> ● poverty awareness ● equity awareness ● Canvas classroom Training ● tribal sovereignty curriculum ● OSPI Since Time Immemorial August 19th or 27th 10-12 Zoom ● Use of "Nugguam" in lessons ● awareness of trauma training ● SEL training ● staff safety protocols – COVID ● staff PD needs survey
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DOH Dept. of Health website:

<https://www.doh.wa.gov/Emergencies/NovelCoronavirusOutbreak2020COVID19/FrequentlyAskedQuestions>

OSPI Office of Public Instruction website:

<https://www.k12.wa.us/about-ospi/press-releases/novel-coronavirus-covid-19-guidance-resources>

CDC Centers for Disease Control website: <https://www.cdc.gov/coronavirus/2019-ncov/faq.html>

JCHD Jefferson County Health website: <https://jeffersoncountypublichealth.org>

Quinault Indian Reservation COVID-19 Emergency Guidelines

The Quinault Indian Nation remains committed and prepared to safely care for the families of QIN during the novel coronavirus (COVID-19) emergency. We recognize our responsibility to protect the health of those we are privileged to serve, therefore we will be implementing these following safety policies during the COVID-19 emergency.

Funeral policies apply only to funerals that occur on the Quinault Indian Reservation. If a funeral, ceremony, or memorial takes place outside the Quinault Indian Reservation, Washington State Rules and Regulations apply.

For policies of mandatory self-quarantine, these measures are put in place to reduce the risk of exposure to COVID-19 due to crowded settings during travel and in public transportation hubs such as airports, buses, metro, trains and vessels.

There have been reports of community members travelling to areas where COVID-19 has been reported and the communities are experiencing the spread of the virus. Travel to "hotspots" is not recommended.

The following policies apply during the COVID-19 Emergency.

1. Funerals –

- a. **Social Distancing** – Social distancing between people during funerals
 - i. Social distancing (minimum of 6 feet)
- b. **Inside Funerals/Ceremonies** – Inside funeral or ceremonies will be allowed, with only immediate family members in attendance. Immediate family members include parents, siblings, children & spouse.
- c. **Grave Side Funerals/Ceremonies** – Immediate family and extended family may attend. Immediate family members include (parents, siblings, children & spouse). Extended family members include grandparents, aunts, uncles, and cousins.
- d. **Meals and social gatherings** – Meals and social gatherings are not allowed before or after funerals/ceremonies.
- e. **Memorials** - Memorial are not allowed during the COVID-19 emergency.

2. Mandatory Self Quarantine for Travel –

- a. **Travel to another state or country** – A mandatory 14 day quarantine is required if an individual conducts the following domestic travel: New York, New Jersey, California, Connecticut; and international travel to China, Iran, United Kingdom and the European Schengen area. (Italy, Germany, Spain, Sweden etc.)
- b. **Non-essential travel off the Quinault Indian Reservation** – A mandatory 14 day quarantine is required for all individuals that travel outside of Grays Harbor County for non-essential services. Non - essential services include vacations, family gatherings, social events, and other non-essential activities.

- i. The mandatory 14 day quarantine includes every occupant in the home.
- ii. While in self quarantine, no visitors are allowed into the home.